



Revised Policy
Outstanding Teacher Award



Namal University, Mianwali
w.e.f Academic Year 2025-2026

Responsible Unit:

- Quality Enhancement Cell (QEC), Namal University Mianwali

Purpose:

- This purpose of this award is to recognize efforts and contributions of outstanding teachers of the Namal University. It reaffirms the commitment of Namal University management to teaching excellence.

Scope:

- All faculty members who have completed last two (02) semesters continuous of service at Namal University

Policy Statement:

- A cash award of Rs.50,000/- along with a Certificate of Appreciation and a Shield will be given to outstanding teacher in an academic year (Fall & Spring semester) every year. If there is a ties, the beneficiaries shall mutually share.
- One award is allocated for each department.

Procedure:

- Each department required to nominate three names for the award on prescribed proforma through their respective Head of Department in month of August every year to QEC.
- QEC will check eligibility of candidates on the basis of criteria (given below)
- A selection committee, headed by Rector, comprised of Director Academics and Director QEC, will review nominations and select one winner from each department. Manager QEC will be the secretary of the Committee.

Terms and Conditions for Teachers:

- Candidate shall be full-time faculty member. Visiting faculty is not eligible to apply.
- Candidate shall taught at least 04 courses in an academic year
- Candidate shall not have received the Best Teacher Award in the last one year.
- Applications not meeting minimum qualification criteria & received after due date will not be entertained.
- Minimum score for qualification of this award is 70.
- Any conflict of interest of applicant would be resolved by the committee.

Parameters for Outstanding Teacher Award:

The performance of the faculty members will be evaluated as per following mechanism/criteria:

Sr.	Parameter		Weightage (%)	
1	Teaching		Total Points	Points Earned
	a	Teacher Evaluation by Student	20	
	b	Evaluation by HoD in Annual Performance and Course Discipline (QoBE, Timetable)	20	
	c	Innovative Pedagogical Approaches Adopted	10	
	d	Contribution in developing/enhancing curriculum during the award year	10	
	e	Course Folder Management	5	
	f	Final Year Project Supervision Supervision per Thesis/FYP=2.5 Co-Supervision per Thesis/FYP=1.0	7	
	g	Case Studies/Contemporary Technology used in Teaching (2.5 points for each case study utilized)	5	
Sub-Total			77	
2	Teacher's Contribution			
	h	Active Membership of Professional Bodies at National and International Level	3	
	i	Number of tangible industrial linkages established (1.5 points for each activity)	3	
	j	Organizing Trainings and Workshops in Namal relevant to their domain (01 point for webinar; 02 points if invited speaker visited Namal University or Faculty member conducted a session)	6	
	k	Community Service / Outreach rendered (02 points for each activity)	6	
	l	Participation in National/International event (02 points for Participation in one event, 04 points if won any award/competition)	5	
Sub-Total			23	
Grand Total			100	





Namal University Mianwali

OUTSTANDING TEACHER AWARD

(Evaluation/Nomination Proforma)

PART-A: Applicant's Information

- i. Name of Faculty:
- ii. Department:
- iii. Present Position:
- iv. Date of Joining Namal University:
- v. Phone (Office): Cell No: Email:

PART-B: Nomination Evaluation

Sr.	Parameter	Weightage (%)	
1	Teaching	Total Points	Points Earned
	a Teacher's Evaluation by Students	20	
	b Evaluation by HOD in Annual Performance including Course Discipline (QoBE, compliance to Timetable)	20	
	c Innovative Pedagogical Approaches Adopted	10	
	d Contribution to developing curriculum during award year	10	
	e Course Folder Management	5	
	f Final Year Project Supervision Supervision per Thesis/FYP=2.5 Co-Supervision per Thesis/FYP=1.0	7	
	g Case Studies/Contemporary Technology used in Teaching (2.5 points for each case study utilized)	5	
Sub-Total		77	
2	Teacher's Contribution		
	h Membership of Professional Bodies at National and International Level	3	
	i Number of tangible industrial linkages established (1.5 points for each established link)	3	
	j Organizing Trainings and Workshops in Namal University relevant to their domain (01 point for webinar; 02 points if invited speaker visited Namal University or Faculty member conducted a session)	6	
	k Community Service / Outreach rendered (02 points for each activity)	6	
	l Participation in National/International event (02 points for Participation in one event, 04 points if won any award/competition)	5	
Sub-Total		23	
Grand Total		100	

Document Checklist		
Key Performance Indicator		Page No
i.	Teaching	
	a	Provide print of evidence extracted from Q-OBE/QEC record
	b	Provide print of evidence extracted from HR Office record
	c	Pedagogical Approaches- Copy of Class Lectures/Presentations signed by HoD
	d	Evidence of Meeting minutes/HoD's notification or relevant role in Committee of Curriculum revision
	e	Evidence to be extracted from QEC record
	f	List of students being supervised/Co Supervised, endorsed by HoD
	g	List of Case Study/ Contemporary Technology used in Teaching, endorsed by HoD
ii.	Teachers Contributions	
	h	Copy of Active Membership Letter by National/International Organizations
	i	Copy of efforts made for developing Industrial Linkages Letter, Notification, Emails, etc., endorsed by HoD
	j	Copy of Letters, Emails, Notification, Circular, or Certificate for organizing Seminars/Training/Workshops, endorsed by HoD
	k	Copy of Letter/Certificate or any related evidence of Community Services provided/rendered, endorsed by HoD or Chief Patron
	l	Copy of Letter/Certificate of participation

Note: Page number of documentary proofs must be mentioned in the relevant column

Recommendation by Head of Department	
Comments (if any): 	Signature: _____ Name: _____ Stamp: _____ Date: _____